



U.S. Department of the Interior
Bureau of Reclamation
Central California Area Office

7794 Folsom Dam Road
Folsom, CA 95630
(916) 989-7172

Project Environmental & Engineering Report (PEER)

Use of this report is in accordance with Standard Form 299 (1/2006) (OMB control number 1004-0189)

Please refer to the attached instruction sheet for guidance on how to correctly complete this report

1. Project Name

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2. Proponent Information

Name					
Phone		Fax		Email	
Address 1					
Address 2					
City		State		Zip Code	

3. Point of Contact Information (if different than above)

Name					
Phone		Fax		Email	
Address 1					
Address 2					
City		State		Zip Code	

4. Purpose and Needs Statement

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5. Project Description (Include how the project impacts Reclamation property)

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a) Proposed Start Date

b) Proposed End Date

6. Other Relevant Information

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7. Supporting Documentation Attached

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Bureau of Reclamation use only

Reclamation Project Mgr		Date PEER Accepted by CCAO		Date CEC Number Assigned	
Division Mgr Signature		Area Mgr Signature			



PEER Instruction Sheet

CCAO will not proceed with project approval coordination requirements until the completed PEER is returned to the Reclamation Project Manager.

Item 1 – Project Name: Provide a relevant name for this project. Use a previously established name or a name that briefly describes the project. This name will be used by Reclamation in all correspondence. If your company or agency has assigned a tracking number for this project, please include that as well.

Item 2 – Proponent Information: Provide contact information for the person authorized to approve the project.

Item 3 – Point of Contact Information: If different from the proponent, provide contact information for the main project point of contact for your company or agency.

Item 4 – Purpose and Needs Statement: Give a brief description of the purpose and need of the project. What resources or services is this project providing? What are the impacts if this project is not approved?

Item 5 – Project Description: Provide a detailed project description. Use as much space as necessary to provide the following information at a minimum:

- a) Provide the proposed project start date (Item 5a).
- b) Provide the proposed project end date (Item 5b).
- c) Describe the stage the project planning and approval process is currently in, and any actions that have already been undertaken to proceed with the project.
- d) List prior contacts with the Bureau of Reclamation, if any.
- e) Describe the probable impact of the project on CCAO Facility operations.
- f) Summarize the project budget.
- g) Describe the location and type of **staging areas** to be used.
- h) List any real estate actions required for this project such as easements, licenses, or permits.
- i) Describe the size of the project area in acres, the project environmental setting, and past and present uses of the project site.
- j) Estimate the amount and type of vehicles and equipment to be used to complete the project.
- k) Delineate ownership of project lands.
- l) Describe the Area of Potential Effect (APE) for cultural resources National Historic Preservation Act (NHPA) compliance.
- m) List any USGS topographic maps used, and list the township, range, and section(s) of those maps that contain the project footprint, including staging areas or related areas such as borrow pits.
- n) Describe all surface disturbing activities.
- o) List any design drawings to be submitted.

Item 6 – Other Relevant Information: Provide any other information pertinent to the project.

- a) Provide a list of all supporting documentation, including planning, engineering and environmental documents.
- b) Provide a list of project stakeholders.
- c) List any prior, current, or planned consultation and permits with any regulatory agencies (USFWS, USACE, NOAA Fisheries, DFG, Water Quality Control Boards, and SHPO) related to the project.

Item 7 – Supporting Documentation Attached: Provide USGS topographical map(s) clearly delineating the project site and vicinity, including any staging areas or related areas such as borrow pits (color maps preferred). Provide comprehensive digital photographs of the project site(s). List any and all supporting documents that you are submitting with the PEER.

More information may be required to approve the project. For example, a job hazard analysis and a Health and Safety Plan are required if the request originates from a contractor employed by the Bureau of Reclamation, or if a State or Federal Agency is going to complete the work. If the project work will be completed by a contractor employed by the State or Federal Agency, then Reclamation will accept similar documents.